



Arkansas Professors of Educational Administration
Creating Quality Leadership for Arkansas Schools
Executive Council Meeting
Sunday, April 30, 2007
Holiday Inn
Jonesboro, Arkansas

<u>Agenda Item</u>	<u>Minutes</u>
<u>Call to Order:</u>	The meeting was called to order at 7:20 p.m. by Dr. Kieth Williams, Vic-Chair.
<u>Members Present:</u>	Dr. Mitch Holifield, ASU; Dr. Mary Gunter, ATU; Dr. Kieth Williams, Harding; Dr. Kenneth Booth, SAU; Dr. Vera Lang; Dr. Carleton Holt, UAF; Dr. Mitch Holifield, ASU; Dr. Kerry Roberts, ATU
<u>Members Absent:</u>	Dr. Johnnie Roebuck, HSU; Dr. Jack Klotz, UCA; and Dr. Judy Johnson, UALR
<u>Guests</u>	Pat Brandt, Director Licensure and Terri Dorrough, Teacher Quality, Arkansas Department of Education (ADE)
<u>Approval of Minutes:</u>	December 11 and 12, 2006
<u>Announcements:</u>	None
<u>Financial Report:</u>	<u>Account Balance:</u> Carleton Holt distributed a report of the checking account balance. The account balance as of 4/26/2007 was \$4,331.12. <u>Membership:</u> He also distributed a copy of the paid member list for 2006-2007. There are currently 42 paid members listed from seven institutions.
<u>Old Business:</u>	<u>Issue of Out-of-State Reciprocity:</u> The group discussed a number of issues related to reciprocity that remain unresolved since the last meeting and lack of legislative action at the recent legislative session. A draft of the proposed "ADE Rules for Governing Teacher Licensure by Reciprocity" was distributed and discussed, as well as the procedure for addressing the State Board of Education concerning the rules at their next meeting. The group also discussed the procedure for voicing concern about the Interstate Licensure Agreement that is entered in to by the Arkansas Department of Education each year. Resolved: ARPEA representatives planning to attend the ADE meeting in Hot Springs, AR on July 10-11, 2007 at a meeting on July 9 in Hot Springs will develop a position statement for presentation by an ARPEA representative(s) when the State Board meets later in the summer. Resolved: After the group receives and studies a copy of the current Interstate Licensure Agreement from ADE, a letter may be drafted to the Commissioner of ADE requesting that he "reconsider the position of the state concerning Arkansas' reciprocity agreement with other state."

Processing Licensure Application by Universities: The group discussed prior issues concerning the differential procedures for processing ADE licensure applications at universities and the new ADE application forms.

Resolved: ADE will change the form to include “optional” beside the Licensure Officer signature line.

New Business:

Agenda Item 1

Proposed ADE Rules/Regulations Addressing Reciprocity
(see “Old Business” above)

Agenda Item 2

Appointment of Representative to the Professional Licensure Standards Board (Act 846 of 2007)

A copy of Act 846 “an Act to Create the Professional Licensure Standards Boards” was distributed. It was noted that Section [3.h.@A.Bib.ii](#) concerning the “five-year cycle” for audits by ADE of licensure programs at state institutions was problematic for universities, since these always conformed to the cycle used by NCATE, which is now a 7 year cycle. Universities would have to undergo another entire “accreditation” visit for ADE if these two cycles were not synchronized.

Nominations were accepted for a representation of ARPEA to the new the Professional Standards Licensure Board that was enacted in this bill.

Resolved: Mitch Holifield was unanimously approved to represent ARPEA on the Professional Licensure Board on the “initial” Board for the period stipulated in the legislation.

Agenda Item 3

Discussion of Programs of Study (All Programs)

A copy of the programs of study at each university was distributed to the group. This item was deferred to a subsequent meeting. ADE is also collecting this information to bring their records up-to-date.

Agenda Item 4

Internships

Discussion of any internship issues was entertained. Mitch Holifield indicated that Honor Frede of ELCC has clarified the separate internship issue and that he was working with ADE, which requires a separate internship for each licensure.

Agenda Item 5

Other Items

Professional Development Credit for University Courses: ADE has not notified Kieth Williams of approval for the professional development courses submitted by each school for professional develop credit. It is important that we have this information for schools before the beginning of summer classes. Mitch Holifield also noted that he has requested PD credit from ADE for the conferences tomorrow, but as yet has not been notified.

Resolved: Kieth Williams will contact Beverly Williams at ADE concerning the status of this request.

Election of ARPEA Officers for 2007-2008

The following persons were nominated and unanimously approved as officers for the 2007-2008 academic year:

Chairperson Elect: Dr. Keith Williams

Vice-Chair: Dr. Mary Gunter

Perennial Treasurer: Dr. Carleton Holt

Secretary: Dr. Kenneth Booth

A plaque will be purchased for Jack Klotz in appreciation of his service as Chairperson this past year.

ARPEA Conference Site for 2008

The group approved Arkansas Tech University as the site for the ARPEA conference in 2008.

Adjournment

The meeting adjourned at @ 10:00 p.m.

Respectfully Submitted

Kenneth C. Booth, Ph.D.
Secretary

ARPEA Officers, 2006-2007

Dr. Jack Klotz
Chair

Dr. Kieth Williams
Vice-Chair

Dr. Carelton Holtz
Treasurer

Dr. Kenneth Booth
Secretary

Past AREA Chairs

Mitch Holifield
2033-2004

Mitch Holifield
2004-2005

Dr. Johnnie Roebuck
2005-2006

**ARPEA Executive Council Minutes
Friday, September 14, 2007, 10:00 am
Teacher Quality Conference Room
501 Woodlane Street, Suite 220C
Little Rock, AR**

In attendance:

Keith Williams
Mitch Holifield
Carlton Holt
Johnnie Roebuck
Vera Lang Brown
Shelly Albritton
Teri Dorrough (present during Administrative Reciprocity discussion)

I. Administrative Reciprocity—Discussion Points:

- Teri Dorrough contacted Beverly Williams for update on ADE rules and regulations for administrative reciprocity.
- The rules and regulations have not been developed at the time of the Sept. 14, 2007, ARPEA meeting.
- Professional Licensure Standards Board is to address reciprocity during October 1, 2007 meeting.
- Reciprocity proposal will be posted for public comment after October 1, 2007, Standards Board meeting.
- ARPEA members reviewed draft provided by Keith Williams and table document of proposed requirements provided by Ken Booth.

- Mitch Holifield made a motion to adopt reciprocity proposal with revisions. Revisions to draft include the following proposed requirements:
 - In-state Non-ALCP candidates with no experience and no degree: K-12 experience; NCATE approved university coursework; Internship; Portfolio; Acceptable score on Licensure Exam; Employed as Administrator = **Initial Licensure.**
 - In-state ALCP candidates with no administrative experience and no degree: K-12 experience; Employed as administrator; NCATE approved university coursework; Internship; Portfolio; Acceptable score on Licensure Exam = **Initial Licensure.**
 - Out-of-state candidates with a minimum of two years of experience and with appropriate degree: K-12 experience; Employed as administrator; completed coursework; Acceptable score on SLLA or equivalent licensure exam = **Standard Licensure.**
 - Out-of-state candidate with no administrative experience with appropriate degree from an NCATE approved university: K-12 experience; Employed as administrator; completed coursework; Acceptable score on SLLA or equivalent licensure exam = **Initial Licensure.**
 - Out-of-state candidate with no administrative experience and with an appropriate degree from a non-NCATE approved university: K-12 experience; Employed as Administrator; ALCP; NCATE approved university program of study coursework as needed; Internship; Portfolio; Acceptable score on SLLA or equivalent licensure Exam = **Initial Licensure.**
- Keith Williams to revise draft and send to Mitch Holifield for feedback and final revisions.
- Proposal will be sent to ARPEA members for approval.
- Members are to indicate support (or otherwise) via email to Keith Williams.

II. ARPEA Membership report provided by Carlton Holt:

- Membership runs from July 1 to June 30.
- Dues for the 2007-08 year are due now.
- Each member is to collect dues from colleagues and send to Carlton Holt.
- Dues are \$20.00 per individual per year.
- Current balance: \$4661.30 - \$127.00 (Sept. 14, 2007 meeting expenses) = \$4524.30.

III. Spring Conference at ATU—Mary Gunter will provide specifics at a later date.

IV. NCATE/SPA Report from Harding; both Master's degree and Educational Specialist's degree programs were approved. Overview provided by Keith Williams:

- Master's Degree assessments:
 - SLLA scores
 - Portfolio
 - Supervision Project
 - Internship
 - Cooperating Mentor's Assessment
 - Action Research Project
 - Finance Simulation
- Educational Specialist's Degree assessments:
 - SSA scores
 - Comprehensive Exam
 - Data-driven Project
 - Internship
 - 360-degree Survey
 - Portfolio

- 10-year Strategic Plan

V. Other Discussion Points:

- Encroachment of online degree programs in Arkansas
 - Factors that could impact AR universities' ability to serve AR students include such issues as
 - Programs such as Phoenix are here to stay
 - It is a matter of time before these kinds of organizations include licensure programs for school administration.
 - The potential for AR public school days will get longer each year.
 - AR educators fulfill most of the 60 hours of required professional development in the summer months.
 - All these factors combined are encroaching and impeding AR NCATE approved universities to deliver programs and serve students in such a competitive market.
 - Current ADE rule demands universities that have more than 50% of their program delivered online must go through an approval process from ADE and must be authorized by both ADE and ADHE in order to deliver more than 50% but less than 100% of coursework in an online environment.
 - The current ADE approval process is cumbersome and can take 6-9 months.
 - ARPEA should consider submitting a petition to ADE's Office of Teacher Quality to "blanket approve" the state's NCATE approved university programs to deliver more than 50% but less than 100% of their programs using online learning systems.
- Licensure Issue for ARPEA consideration
 - Background information:
 - A candidate originally gained teacher G/T license from another state on teacher's certificate.
 - Applied to AR for reciprocity and was granted AR G/T teaching license.
 - Candidate's work experience included seven years as G/T teacher.
 - Candidate successfully completed Master's degree and Educational Specialist degree for administrator from NCATE approved university in AR.
 - Applied for program administration (for G/T) license in AR.
 - AR denied program administration license to candidate: reason stated that the candidate did not have enough hours of G/T coursework in teacher program.
 - ADE could not produce a rule to support the decision for denial.
 - A precedent could be set where ADE makes decisions for administrative licensing based upon teacher licensure.
- Renewal of initial administrator's license
 - If there are no state changes or no significant university program changes after three years, universities can recommend renewal of initial license for another three years without additional coursework.
- Suggestion: ARPEA should begin a discussion about the ADE Beginning Administrator/Mentor Program and university directed Internship programs for candidates. Questions to consider:
 - Do students who complete university internship programs gain significant/sustained growth through the ADE mentoring program beyond internship programs provided by NCATE approved universities? How would we know?
 - Could NCATE approved university internship programs provide sufficient internship and mentoring experiences for neophyte administrators?

- Should ALCP candidates enrolled in university internships also be required to complete the ADE mentoring program?
- If internship programs are NCATE approved, should ALCP candidates and mentors receive professional growth monies provided by the state?
- NCATE approved universities' internship programs contain
 - rigor
 - continuous advisement
 - university/candidate/mentor collaboration processes
 - accountability through formative and summative advisor and mentor assessment processes
 - accountability through formative and summative portfolio development and defense processes
- Does the state mentoring program provide an equivalent or higher standard of expectations than NCATE approved universities?
- Does the state mentoring program contain accountability components for professional growth through its mentoring program?
- How does ADE know the Beginning Administrator/Mentor Program is producing its desired results?
 - What data do they collect after the initial growth plan is submitted?
 - How does a neophyte administrator know what they need to focus on for professional growth?
 - How does the state provide for formative and summative assessment of the initial plan for professional growth?

ARPEA Meeting dismissed by Keith Williams at 2:00 pm.