



**ARPEA Executive Council
Minutes: February 22, 2005 Meeting**

The ARPEA Executive Council met at the Wyndham in North Little Rock. Members present were Mitch Holifield, Mary Gunter, Pat Bashaw, Carlton Holt, Johnnie Roebuck, and Keith Williams.

Dr. Holifield, Chair, called the meeting to order.

1. Dr. Pat Bashaw announced that Dr. Keith Williams would be taking his place on the Executive Council because Dr. Williams would be directing the ed leadership program at Harding.
2. Dr. Carlton Holt reported that the association has a balance of \$1,501.23 and 47 members.
3. Dr. Roebuck reported that the ARPEA Spring Conference will be held at Henderson State University, April 11, 2005. She is finalizing the agenda/program and will be sending it later to the membership via email. One part of the program will consist of a student from each of the nine membership universities presenting a research paper. More details will come to members in Dr. Roebuck's email.

The ARPEA Executive Council will meet the evening of April 10, 2005 in Hot Springs. The time and place are yet to be finalized.

4. The Council voted to apply for NCEPA State Charter Affiliate Status. Dr. Holifield will submit the application for ARPEA.
5. The Council discussed an SREB report regarding Arkansas's alternative administrator licensure status. Dr. Holifield reported that an email he received from Andrea Jacobson of SREB stated the following:

Arkansas Status on Alternative Certification as of 2002:

Graduate program with internship and portfolio, with customization permitted, administrator licensure completion allows completion of coursework, internship and portfolio while serving as administrator, with mentoring.

Arkansas Status on Alternative certification as of 2004:

No substantial new progress was found.....

The Council suggests diligent observation of SREB's attempts to put alternative administrator's licensure in place in Arkansas. ARPEA is opposed to alternative licensure.

6. Dr. Gunter reported that she and others continue to work to resolve the contradictions between licensure and position coding as utilized by the State Department of Education.
7. The Council had a first reading on the following amendments to the ARPEA Constitution:
 - a. Article VI, Section 1. The date of officer's terms to be changed from November 1-October 1 to July 1-June 30.

- b. Article VI, Section 1. That the office of Treasurer be exempted from the rule that no person shall serve for more than two terms consecutively in the same position.
- c. Article VI, Section 4. That program/conference chair be added to the duties of the Vice-Chair.
- d. Article I. in the By-Laws. That the following section be added. Student membership dues in ARPEA shall be \$10.00.

These amendments, if approved on a second reading by the Council, will be presented for a vote of the membership at the April meeting.

(Please see attached Constitution. Please note that wording in yellow highlights will be eliminated and wording in blue highlights will be added.)

- 8. With no further business, the meeting was adjourned

**ARKANSAS PROFESSORS OF EDUCATIONAL ADMINISTRATION
Executive Committee Meeting
April 10, 2005**

MEMBERS PRESENT: Mr. Pat Bashaw, Dr. Keith Christy, Dr. Mary Gunter, Dr. Mitch Holifield, Dr. Carleton Holt, Dr. Jack Klotz, Dr. Vera Lang, Dr. Johnnie Roebuck, Dr. Kieth Williams.

Dr. Holifield called the Executive Committee meeting to order at 5:50 p.m.

NEW BUSINESS;

- 1. Dr. Roebuck reported on the plans for the Spring 2005 Conference at Henderson State University. She reported a pre-registration registration of 53 attendees.
- 2. Election of Officers
 - a. Dr. Holifield called for nominations for the position of ARPEA Chair.
 - ✓ NOMINATION: For Dr. Roebuck for the position of ARPEA Chair by Mr. Bashaw. Second by Dr. Holt.
 - ACTION: Elected by unanimous vote.
 - b. Dr. Holifield called for nominations for the position of ARPEA Vice-Chair.
 - ✓ NOMINATION: For Dr. Klotz for the position of ARPEA Vice-Chair by Dr. Holt. Second by Dr. Gunter.
 - ACTION: Elected by unanimous vote.
 - c. Dr. Holifield called for nominations for the position of ARPEA Treasurer.
 - ✓ NOMINATION: Dr. Carleton Holt for the position of ARPEA Treasurer by Dr. Klotz. Second by Dr. Lang.
 - ACTION: Elected by unanimous vote.
 - d. Dr. Holifield called for nominations for the position of ARPEA Secretary.
 - ✓ NOMINATION: For Dr. Lang for the position of ARPEA Secretary by Dr. Gunter. Second by Mr. Bashaw.
 - ACTION: Elected by unanimous vote.
- 3. Association Website
 - a. Dr. Holifield volunteered to continue the association website at Arkansas State University.
- 4. Association Listserv
 - a. Dr. Roebuck volunteered to continue the association listserv at Henderson State University.

Meeting adjourned at 6:25 p.m.
Submitted by, W. Keith Christy

ARKANSAS PROFESSORS OF EDUCATIONAL ADMINISTRATION
Annual Spring Association Business Meeting
April 11, 2005

Henderson State University

Dr. Roebuck, Vice Chair, called the Annual Spring Association Business Meeting to order 12:10 p.m. A quorum was declared to be present.

Legislative Update

Dr. Roebuck and Mr. Bashaw provided an update on the status of HB 2438. At that time, the bill had not been presented to the Senate Education Committee for consideration.

Constitutional Amendment

Dr. Roebuck called upon Dr. Christy to submit the Executive Council recommendations for amendments to the ARPEA Constitution. The amendments at been previously approved by the Executive Committee on a first and second reading. The amendments had been distributed to the membership at least 20 days prior to the Annual Spring Meeting.

MOTION AND SECOND: By Executive Council to:

1. Change term of officers from November 1 to October 31 to July 1 to June 30.
2. Allow the Treasurer to be elected to more that the two-year term applicable for other officers.
3. Add to the responsibilities of Vice-chair to “be the program/conference chair.”
4. Create a student membership dues for ARPEA to be \$10 per year.

ACTION: Approved by unanimous vote.

Announcement of New Officers

Dr. Roebuck called upon Mr. Bashaw to announce the new officers.

- Dr. Roebuck for the position of ARPEA Chair
- Dr. Klotz for the position of ARPEA Vice-Chair
- Dr. Carleton Holt for the position of ARPEA Treasurer
- Dr. Lang for the position of ARPEA Secretary

Dr. Roebuck called for a volunteer institution to host the Third Annual ARPEA Spring Conference (2006). Mr. Bashaw offered the services of Harding State University.

Meeting adjourned at 12:35 p.m.
Submitted by, W. Keith Christy

**Arkansas Professors of Educational Administration
Executive Council Meeting
Wednesday, August 3, 2005
Capriccio's Grill (Private Dining Room) Peabody Hotel**

Members Present: Dr. Mary Gunter (ATU), Dr. Mitch Holifield (ASU), Dr. Carlton Holt (UAF), Dr. Jack Klotz (UCA), Dr. Keith Williams (Harding), Dr. Vera LB Lang (UAM), Dr. Johnnie Roebuck (HSU). **Members Absent:** Dr. Judy Johnson (UALR) and Dr. Ken Booth (SAU). **Invited Guest:** Dr. Ken James (Commissioner of ADE), Ms. Kristi Pugh (ADE), and Dr. Beverly Elliott (Arkansas Leadership Academy).

The Arkansas Professors of Educational Administration (ARPEA) executive council meeting was called to order by President Roebuck at 12:00 in the Capriccio's Grill (Private Dining Room) located in the Peabody Hotel. The meeting began with a Dutch Treat Lunch. About 12:30, Dr. Ken James joined us, and he spoke briefly to us regarding his concern for public school education. An overview of Dr. James' comments is provided.

P-16 Experience

1. Dr. James emphasized that he is concerned about how public schools, higher education, and ADE can do a better job together in improving the P-16 experience for students.
2. Dr. James shared with the council that the state applied for a \$2 million grant that would support high school reform. President Roebuck asked Dr. James if the training of administrators was a part of the grant. Dr. James response was yes, but he also said that training will not be the focus of the grant. He encouraged the council to go back and review ACT 109.
3. Members of the licensure committee will meet next week to discuss the grant. The make-up of the committee according to Dr. James will be members from the state department, higher education, two year institutions, and classroom teachers.

Legislation

1. Higher education will continue to be a topic of discussion in the legislation.
2. President Roebuck mentioned that House Bill 2438 is on the agenda of the Interim Committee. She asked Dr. James how we can help move deans to the table on this issue. Dr. James commented that "we must do the best that we can in our conversation because David Cook is very serious about the Interim Study." Dr. James continued to stress that we need to be part of the conversation. Beverly Williams (ADE) will form a committee of stakeholders to discuss the issues. The council was interested in knowing how people will be chosen to participate on the committee. Mary Gunter suggested that "one set of players" should be people who understand NCATE and appreciate the accreditation process.
3. President Roebuck complimented Dr. James on his presentation at the AAEA meeting today. She thanked him for taking the time to come to our ARPEA meeting.

Kristi Pugh

Kristi Pugh addressed the group before leaving. She mentioned several topics that will continue to be the focus of educational leadership programs. The topics are programs of study, inconsistency among programs of study, 5 to 6 year old courses and courses taken before 2001. Kristi indicated that courses before 2001 should not be counted in the programs. Kristi ended her comments by saying that she has enjoyed working with us. Her replacement has not been named.

President Roebuck directed the members' attention to information in the folders that she had compiled for the meeting.

Minutes of Executive Council Meeting (Handout) April 10, 2005

Motion to Adopt - Jack Klotz
Second – Carleton Holt
Unanimously Accepted

Minutes of spring 2005 General Membership Meeting (Handout)

Motion to Adopt – Mitch Holifield
Second –Mary Gunter
Unanimously Accepted

Debriefing of ARPEA Conference

President Roebuck provided each member an overall evaluation summary of the ARPEA spring conference. President Roebuck indicated that the conference was hosted by the students in the Education Specialist Program at Henderson as a part of the students' mentorship. According to President Roebuck, this experience provided the students an opportunity to learn what's involved in planning a conference from beginning to end.

The evaluations from the conference showed mostly ratings of fours and fives (excellent) with the exception of the panel presentation of educators which received one rating of two and several threes. A copy of the summary evaluation is filed with the August 3rd minutes.

The ARPEA conference will be held at Harding University next spring (2006) with Keith Williams and Jack Klotz serving as coordinators. Shirley Hord (SEDL) was mentioned as a possible keynote speaker since she was the second choice for the spring 2005 conference. Coordinators were encouraged to bring students to the 2006 conference.

Debriefing of ARPEA Conference – ARPEA 2005 Conference Financial Report

Carlton Holt reviewed the financial report for the ARPEA Conference. He also provided each member a copy of the report. A copy of the report is filed in the August 3rd minutes.

ARPEA's total income deposits for conference	\$1375.00
ARPEA's total expense paid	\$1395.00
2005 conference expense over income	\$ 20.59
Outstanding balance at Henderson still due to ARPEA which would equal a conference profit	\$ 19.41

ARPEA Financial Report

Carleton Holt provided an updated financial report for ARPEA. However, before his report, he shared some brief information from the national conference in Washington D.C. He indicated that several ARPEA members were present at the conference, and Arkansas had the fourth highest number of people present. Carleton was appointed to serve on the national membership committee. Mitch Holifield received a framed certificate recognizing ARPEA for being a national charter affiliate.

Carleton reported the following:

- new dues are due beginning August 3, 2005
- CD created by Jack Klotz with information about membership
- CD provided to each member
- membership form provided on CD
- university representative collects information on applicants
- university rep collects money and send check back to Carleton (UAF)
- student membership \$10.00
- membership due first of September

- 48 members paid to date
- membership is open to
 - adjuncts
 - deans
 - people in organizations

Honorary ARPEA memberships will be provided for the Commissioner of K-12 education and the Director of Higher Education.

Motion to Adopt Financial Report – Mary Gunter
 Second – Mitch Holifield
 Unanimously Accepted

Reports Licensure

Tracking of professional development credits for administrator licensure renewal (Mary Gunter)

1. Mary Gunter provided information on college courses being used as professional development for administrators. She indicated that if institutions have courses that meet department rules for professional development, there will be a process to approve the course. Mary encouraged the council members to go back and review the professional development requirements.
2. College courses can count up to 50% of professional development for administrators, but the courses must be approved.
3. There may be a discrepancy between what the state and district may accept.
4. Carleton Holt asked Mary should we (institutions) come up with a consistent list of work/courses so we can be on one accord? Carleton's question led the council to a brief discussion on how programs differ from institution to institution.

SREB Initiative

Dr. Beverly Elliott indicated to ARPEA members that she had nothing to do with the Levine study.

Beverly Elliott Role with SREB

1. According to Beverly, when SREB selected Arkansas Leadership Academy (ALA), they were to help design modules for principals. However, the modules were already designed. ALA was concerned that the modules were not approached in a systems way; there were separate modules for what principals do. Each council member was provided a handout of SREB Curriculum Modules.
2. Master Principal Program (handouts provided)
 - a. 2005
 - i. In phase I, 40 administrators graduated
 - ii. In Phase II, started with 14 administrators and 13 graduated.
 - b. 2005-2006
 - i. In Phase I, forty seven administrators were accepted.
 - ii. Phase II administrators' work is being prepared for scoring.
 - iii. State met July 7th and moved requirements for Master Principal Program from 3 years to 1 year.

Scholastic Audit

ALA invited members of higher education to attend the Scholastic Audit training held in Little Rock in June. Several members of the council received the training. The training provided insight on how scholastic audit teams can assist low performing schools improve student achievement.

Tuition Agreement

Beverly presented to the council members for consideration that participants who participate in the academy institutes can receive 3-6 hours of course credit. The institution would receive the money. The institution can use Beverly or Paula Cummings name as professor of record.

Dissertation Topics

Beverly suggested that we (ALA and council members) generate a list of dissertation topics that participants can produce through the institutes.

Mary Gunter asked Beverly how can we better inform Coops about our educational leadership program and changes. Roebuck commented that we need a common voice about our programs. Beverly suggested that a good time to initiate conversations and develop partnerships between the institutions and the Coops is when they have partner meetings. These meetings include the deans and the coop directors. Beverly suggested that you show up. A partner meeting will be held early October.

Standards Alignment Chart

Carleton provided the council with a chart where he and Beverly have aligned the SREB standards to the ISLLC and ELCC standards. Each member was given this chart.

Meeting with Beverly Williams

President Roebuck indicated to the council members that Beverly Williams (ADE) wanted to meet with us. Plans were being made to meet with Ms. Williams. However, after an involved discussion on auditing transcripts, the council members decided that we needed to meet first with each other to further discuss programs of study for students who are seeking an additional licensure. When the council meets, we will look at licensure issues. After the council meets, plans will be made to meet with Ms. Williams.

Institutions Updates

UCA: Training all Savanna, Georgia's administrators
Advertise for three EDLD faculty

UAF:

ATU: EDLD position; emphasis in principalship/curriculum

ASU: will have a position in spring 2006

HARDING: two classrooms at Bentonville beginning to plan on doctoral program P-16 EDLD

UALR: representative not present

UAM: completing last draft of EDLD program proposal will submit program proposal by mid October
have no doubts that program will be approved program is greatly needed in southern Arkansas

SAU: representative not present

HSU: alive and well professor's position; will not conduct national search

Next Meeting

President Roebuck will provide some suggested dates and times for the next council meeting via the ARPEA listserv.

Meeting adjourned at 3:50 p.m.

Submitted by, Vera LB Lang

**Arkansas Professors of Educational Administration
Executive Council Meeting
Wednesday, September 14, 2005
Arkansas Department of Education Conference Room**

Members Present: Dr. Mitch Holifield (ASU), Dr. Carlton Holt (UAF), Dr. Jack Klotz (UCA), Dr. Keith Williams (Harding), Dr. Vera LB Lang (UAM), Dr. Johnnie Roebuck (HSU), Dr. Judy Johnson (UALR), and Dr. Ken Booth (SAU). **Member(s) Absent:** Dr. Mary Gunter (ATU).

Announcements Made by Dr. Roebuck Prior to Business Meeting

The Arkansas Professors of Educational Administration (ARPEA) executive council meeting was called to order by Dr. Johnnie Roebuck at 11:00 in the Arkansas Department of Education Board Room. The meeting began with some brief comments from Dr. Roebuck and a warm welcome from Ms. Donna Zornes who is Director of Arkansas Professional Licensure. Ms. Zornes was very hospitable in providing the council a meeting location and a working lunch.

Drs. Williams, Johnson, and Holifield attended the Master's Training. If any members of the council are interested in the next training (3 days), contact Dr. Beverly Elliott.

Dr. Roebuck attended the Kentucky Scholastic Audit training. If any members are interested in this training, contact Donna Zornes.

Minutes of August 3rd Meeting

Motion to Accept Minutes – Dr. Carlton Holt

Second by – Dr. Jack Klotz

Approved by unanimous vote

Dr. Holt indicated that ARPEA had received \$160 in membership dues from two institutions (6 from Harding and 2 from the University of Arkansas). Dr. Holt reported that the total amount of money in our account is \$1718.24. He also reminded the council that the student membership dues for ARPEA is \$10.

Update on HB 2438 Interim Study Committee

Dr. Roebuck commented that HB 2438 will be around for a while. When HB 2438 went through the House for vote, Ms. Pickett and Mr. Roebuck voted in support of ARPEA.

SREB Rubric

Dr. Roebuck provided each member of the council a rubric designed by SREB. She asked each member to complete the survey and return it back to her at the next meeting. Results from the surveys will be compiled and will reveal where we are in terms of the educational leadership programs. The results will also help Dr. James be proactive when reference to how school leaders are being prepared in Arkansas.

Requirements for Degrees and Programs of Study

The council members from their perspective institution presented information on the requirements for their master's programs in Educational Leadership/Administration and/or Ed.S in Educational Leadership and Programs of Study for the Building Level, District Level, and/or Curriculum Program Administrator. As

each council member presented his/her Programs of Study, the discussion focused on courses that tended to be common and a requirement for most of the institutions' programs.

Henderson State University

Educational Leadership Program (M.S.E.)
Educational Specialist (Ed.S)
Building Level Administrator Program of Study
District Level Administrator Program of Study

Harding

Educational Leadership (M.S.E)
Superintendent Licensure Program of Study

University of Arkansas

Performance Based Educational Administration for the Master's, Specialist, and Doctoral Programs
Program of Study for Building Level Administrator
Program of Study for Central Office Level Administrator

Arkansas State University

M.S.E Curriculum and Instruction
Director of Special Education
Educational Leadership
Building Level Licensure
District Administrator Licensure Track

University of Arkansas at Little Rock

Educational Administration and Supervision Program for the:
Master of Education (MEd)
Education Specialist (EdS)
Doctor of Education (EdD)
Principal Licensure Program of Study
Arkansas District Administrator Licensure

Southern Arkansas University

Master of Education and Administrative Licensure for Educational Leadership - Building Administrator
Administrative Licensure Program Educational Leadership – District Administrator

ARKANSAS PROFESSORS OF EDUCATIONAL ADMINISTRATION

EXECUTIVE COUNCIL MEETING

WEDNESDAY, DECEMBER 14, 2005

Arkansas Association of Educational Administrators Building

First Floor Conference Room

815 Bishop Street (501-372-1691)

MINUTES

The ARPEA Executive Council meeting began with coffee and fellowship at 8:30 a.m. the AAEA building. Appreciation was expressed to AAEA for allowing us to meet in their conference room.

The meeting was called to order at 9:00 a.m. by Dr. Johnnie Roebuck, Chair.

Members present: Dr. Carleton Holt, UAF; Dr. Keith Williams, Harding; Dr. Mitch Holifield, ASU; Dr. Mary Gunter, ATU; Dr. Johnnie Roebuck, HSU; Dr. Kenneth Booth, SAU; Dr. Judy Johnson, UALR; and Dr. Shelley Albritton for Dr. Jack Klotz, UCA.

Members absent: Dr. Vera Lang, UAM

The revised minutes of September 14 as well as minutes of the September 28 meeting with Ms. Beverly Williams will be distributed on the ARPEA listserv shortly.

I. The meeting with Ms. Williams was debriefed. All agreed that the meeting was productive and appreciation expressed to Ms. Williams for hosting. Further concerns were noted:

1. RENEWAL OF ASSISTANT PRINCIPAL LICENSE – current licenses will be honored but will not be able to move into principal’s job. Concerns need to be clarified.
2. INITIAL LICENSURE – if a candidate receives the initial license and does not have a principal’s position after three (3) years, what is the status and procedure?
3. DEAN OF STUDENTS LICENSURE – current licenses will be honored. The dean of students’ licensure does not allow the holder to conduct any evaluations. Code will continue.
4. OUT OF STATE INSTITUTIONS – what is our role in the approval process? There are still concerns since the rules and regulations appear to allow such approval with “regional accreditation.” All coordinators expressed concern about this procedure and position needs to be clarified. It was the consensus of the Council that a memorandum of understanding should be written by the Council so that our position is clear with ADE.
5. BUILDING LEVEL LICENSURE – questions were raised about a candidate who holds secondary (7-8) teacher licensure and wants elementary (P-8). If three (3) years experience at 7-8 level, is this approved? Is additional internship at the P-8 level required? Should this be a district issue?
6. ADMINISTRATIVE LICENSURE HANDBOOK – The DRAFT of the Job Code List for Licensed Positions was distributed. When approved, this will be effective on July 1, 2006. If there are concerns on dean of students or any other area, they should be voiced to Beverly Williams as soon as possible.

II. FINANCIAL REPORT

The final report on the spring 2005 ARPEA conference and current financial report were given by Carleton Holt (see attached).

A membership was given by institution:

ASU – 8
HSU – 8
Harding – 6
UCA – 4
UA – 2
UAM – 1
UALR - ?
ATU - ?
SAU - ?

III. ANNOUNCEMENTS AND UPDATES

The spring 2006 ARPEA conference will be held on Monday, April 10 at Harding University beginning with coffee at 9:00 a.m. Dr. Kieth Williams announced that Estelle Mathis will be the keynote speaker and will provide an overview of the scholastic audit process.

Dr. Roebuck again provided copies of the **SREB rubrics** and asked that Executive Council members complete and get to her as soon as possible so a summary tally can be formulated.

Dr. Holt agreed that he would attend the **NCPEA affiliate training** meeting at the NCPEA conference to be held in San Diego.

Dr. Gunter announced the February deadline for the ASCD FOCUS journal with the theme being professional development and best practices. She also announced the P-18 shareholder retreat to be held January 4-5 at the Winrock Center. Secondary curriculum diploma project ????

IV. REPORTS

Dr. Holifield provided a report on the **HB 2438 Interim Committee's** work and provided a report (attached) from Dr. Kenneth Moore, Dean of Teachers College, Henderson, who also serves on the committee. Official minutes from ADE are not currently available. The major concern appears to be middle school licensure. Another concern centers on the non-traditional licensure program and there are recommendations including a firm requirement of a 2.5 GPA before entering as well as a two year wait following award of B.S. or B.A. The number of required hours for the counseling licensure is another concern since there is currently a range from 42 (ATU) to 60 (UAF) hours. The next meeting will be after January 1. Guests may attend and Dr. Holifield will notify the Council in case any member wishes to attend.

Dr. Holt gave a report on the meeting of the **Research and Advocacy Network**. This group is chaired by Dr. Les Carmine, Executive in Residence at UAF. The Network is interested in serving as a clearinghouse for educational research. Currently, a survey modeled after the North Carolina studies is being compiled. The emphasis is on teacher training, but there will be some questions involving administrator training.

Mary Gunter discussed **ADE professional development credit for educational leadership courses**. Ms. Williams asked that the coordinators submit to her the names and numbers of the courses from each institutions along with a matrix of knowledge and skills. Courses must improve and enhance teaching and learning in the classroom. A subcommittee was appointed to develop the report for Ms. Williams. Dr. Keith Williams will serve as chair with Dr. Gunter and Dr. Johnson serving. Coordinators need to forward the names, numbers and a brief course description as well as justification to Dr. Williams as soon as possible. Courses mentioned were law, curriculum, instructional supervision, action research, and principal as instructional leader.

Professional development credit for EDL professors seeking renewal of licensure was discussed. Dr. Gunter reported that we need to come to consensus regarding the documentation of records until a system can be devised. All coordinators reported that the current practice is for the individual professor to keep his/her record.

PROGRAM UPDATES

UCA - search will begin in January for two faculty members (one with background in statistics and one to aid with Georgia program). Will be filled by July 2006. There are 20 students in the EDS program with 20 in the current Master's cohort and 10 in the Savannah program with possibility for 25.

UAF - approval for two new positions and 10-12 applications have been received. Applicants must be from one of the top 54 U.S. research institutions.

ATU - one position approved which is a carryover from last year. Successful candidate should have experience as principal with expertise in curriculum. Another request for a second position with superintendent experience is in process.

ASU - one position with superintendent experience required. Successful candidate will work with EDS and MSE programs and possibly the Ed.D.

Harding - one position for statistics/research. The Bentonville Center will begin offering a P-20 Ed.D. in educational leadership in August 2006 after approved by HLC. Harding is purchasing *Chalk and Wire* for use with candidate portfolios. UALR is currently using this program also.

UALR - one position to teach research and superintendent background preferred. Six qualified candidates. Interviews currently being conducted.

SAU- The new ERZ Coordinator is a superintendent from Texas and teaches one courses in EDL per semester. Announced that the program of study for the district level administrator numbers are down and program may be discontinued.

HSU - one position for someone with background in research and finance. Superintendency or central office experience required.

V. FUTURE MEETING DATE

The next meeting will be held in February or early March and will confirm the courses for professional development credit and the MOU regarding out of state program approval.

The meeting adjourned at noon.

Respectfully submitted:

Johnnie Roebuck, for Vera Lang