



ARPEA

ooVoo Meeting

October 16, 2013, 2:00 pm

Minutes

Members Present: Drs.
David Bangs, President
Annette Hux, President-Elect
Shelly Albritton, Secretary
Carlton Holt, Treasurer
Mona Chadwick
Pat Weaver
Jeff Longing

Welcome—Dr. Bangs welcomed all members and called the meeting to order.

Minutes—Dr. Holt made a motion to accept the September 5, 2013 minutes; Dr. Hux seconded the motion; no discussion; motion carried.

Treasurer's Report if changes were made since last report—Dr. Holt presented the treasurer's report; Dr. Holt presented the ARPEA 2013-2014 Executive Board membership document and requested cell phone numbers; the spelling of Dr. Hux's name needed corrected. Dr. Hux made a motion to accept the Treasurer's report pending correction; Dr. Chadwick seconded the motion; motion carried.

PLSB Report—Dr. Albritton gave a brief overview of three items on the September 13, 2013 PLSB agenda: ADE Policies Governing Programs for Educator Licensure Offered by Institutions of Higher Education in Arkansas (item tabled until December 2013 PLSB meeting) and ADE Rules Governing the Code of Ethics for Arkansas Educators and the suggested changes to wording in some of the sections; finger printing machines for background checks.

ACT 222 Report- Joint Education Committee Report—Dr. Bangs updated committee on status of leadership initiatives in the state; superintendent mentoring program; Shane Broadway (ADHE) reported on university remediation efforts and all universities reported revenue gains.

ARPEA Representation on Superintendent Evaluation Committee-first meeting date scheduled for October 28-29, 2013.

The 2014 ARPEA spring conference set as a one-day conference on February 25, 2014 at Harding University with Diann Gathright facilitating LEADS training.

Dr. Albritton spoke with Karli Saracini and Melissa Jacks at PLSB meeting about attending ARPEA conference. Dr. Bangs will follow up with an invitation to Mike Lucas, Karli Saracini, and Melissa Jacks to attend the ARPEA spring conference. Diane Gathright is providing LEADS training.

Other Business—Dr. Albritton brought up questions about how each institution would address/measure CAEP’s Standard 4: leaders’ impact on school conditions. Suggestions: speak with Dr. Karen Walters (ADE Assistant Commissioner) about collecting data on LEADS/TESS; request Honor Fede to provide an overview of expectations; Drs. Chadwick and Albritton explore data options; contact Arkansas Research Center for information.

Dr. Longing made a motion to adjourn; Dr. Chadwick seconded; the motion carried; Dr. Bangs adjourned the meeting.



ArPEA Minutes

June 7, 2013

Present: David Bangs, Mona Chadwick, Shelly Albritton, Carleton Holt, Mitch Holifield, Ibrahim Duyar, and Jeff Longing

Guest: Ron Tolson

Carl made a motion to accept the April minutes with a second by David; all were in favor

Carl had no treasury report as nothing had changed since the last meeting

David presented the plan of study for district level licensure and then displayed the state accepted building level plan as a guide for the district level

Shelly commented on the rigor of the state program and its potential impact on institutions

David then commented on his concern that candidates should get a quality education regardless of which track they follow

Mitch commented on school/community relations being offered at both levels (building and district)

The general consensus was that it was okay to offer at both levels

David presented, for discussion, the potential modification of core courses

Shelly didn't think any modifications were needed

All members agreed that no modifications were needed; however, all agreed that modifications could be made to individual school lists for consistency across the board

At this point in meeting, Ron Tolson joined the discussion

David showed Ron the list of courses for district level with explanation

Ron commended the group on a job well done

Ibrahim had a question regarding the "shop around" concept, which was explained by Carl

David said SAU and Henderson would need to add their information to Google Docs

Election of officers was tabled until next meeting

Mona made a motion to adjourn with a second by David; all were in favor



ArPEA Minutes

April 10, 2013

Present: David Bangs, Shelly Albritton, Carleton Holt, Mitch Holifield, Fred Ivy and Jeff Longing

Welcoming comments from Shelly

Motion to accept March 17th minutes by Carl

Second by Mitch

All were in favor

Carl presented treasurer's report with a current balance of \$3055.82

Discussion to take ADE column off for ArPEA payments; decision was made to do this

Motion to accept treasurer's report by Jeff

Second by David

All were in favor

David displayed Plan of Study for discussion regarding special education.

Shelly said that we can no longer assume that all entering have special education backgrounds; those not having the master's level courses should determine the courses listed

Mitch didn't agree requiring advanced courses in special education if they already have a degree in special education and experience

David said that they may need advanced courses in special education that deal with the administrative side (i.e., finance, etc.)

Shelly clarified by suggesting that we provide course offerings for those that don't have the background coursework

Carl expressed concerns that there is no way to defend an undergraduate course is equal to a graduate course. He doesn't believe they are exact matches

Mitch said he would have to go back to his faculty to see what they want to do before he could make a decision

David said that we could begin working on debugging the CPA and add the following to the matrix: Areas of specialization do not represent ADE approved program of studies from each university.

Mitch stated that loading students down with too many courses for a program of study is not a good idea. He doesn't agree, but will be part of the unified front.

Shelly asked David what he needed from the board

David replied that we would move forward as deemed appropriate by the board; he said he would set up the chart/matrix and each institution can add as needed, but will need to talk with Mona before adding

Shelly stated in the meantime, each member will need to meet with faculty regarding CPA

Shelly said she would send a scheduler for the next meeting

David made the motion to adjourn

Second by Mitch

All were in favor



ArPEA Minutes

March 27, 2013

Present: David Bangs, Mona Chadwick, Shelly Albritton, Carleton Holt, Mitch Holifield, Fred Ivy, Ibrahim Duyar, Pat Weaver, and Jeff Longing

Carleton Holt presented the budget with a motion to accept from Pat Weaver and a second from Mona Chadwick. David Bangs recommended scheduling conference for the same time next year.

The committee agreed

Shelly Albritton started by discussing the add-ons for building-level licensure

Mona Chadwick discussed the details of the district-level meeting with Ron Tolson in regard to the building-level meeting

David Bangs provided additional information regarding district-level meeting and then displayed the letter from Ron Tolson and the resulting actions taken, which was the development of the matrix

Shelly Albritton clarified what she heard at the meeting at Harding and with Ron that institutional programs will remain as currently listed

Carleton Holt said course titles would be matched but not destroyed

David Bangs said that Karen Cushman wouldn't change programs as per his conversation with her

Mitch Holifield said the state wants to be able to advise students on what courses to take at each institution

David Bangs said they wanted the minimums on the DRP, which would place our programs in jeopardy

Mitch Holifield said that each institution should send their own courses with standards to ADE and then let them decide which courses will be needed for licensure

Mona Chadwick said she believes...not

Carleton Holt said he was happy with the matrix as is

Mitch Holifield said the matrix is not a true reflection of what we are actually doing. He expressed that he wants to have individual universities to send to ADE

Mona Chadwick said her biggest fear is that we are going to have to recommend for licensure when classes have been taken at many different universities

Shelly Albritton said that she believed that we wouldn't be recommending in such situations

Pat Weaver said that she remembered ADE saying that they didn't have time to analyze transcripts and assessment points

Mona Chadwick concurred, but also remembered that institutions would have to recommend if majority of coursework was taken at a particular institution

Mitch Holifield recommended removing columns A and C on matrix

David Bangs said he was okay with removing columns A and C and could possibly leave the matrix more generic

Committee agreed to pull out columns A and C

David Bangs agreed to build the other column with just standards

Shelly Albritton said do away with columns A, B and C and add ELCC standards

David Bangs made a motion to adjourn with a second from Mona Chadwick



ArPEA Minutes

February 27, 2013

Present: David Bangs, Mona Chadwick, Shelly Albritton, Carleton Holt, Mitch Holifield, Annette Hux, Don Benton, Gary Smith, and Jeff Longing

Guests: Karen Cushman, Ron Tolson, Mike Lucas, and Sue Martin

David Bangs asked if anyone had any questions or comments for guests

Shelly Albritton expressed appreciation for the training being provided and asked question concerning add-on licensure

Ron Tolson said the add-ons would consist of building-level (BL), district-level (DL), and program administrator (PA); meetings as follows: BS-March 8th; DL-March 11th; PA-March 13th; possibly more for PA; Meetings will occur at Airport Holiday Inn (Little Rock)

Karen Cushman said representatives from different areas were asked to serve

David Bangs expressed concern regarding requirements each institution is under (i.e., ELCC, NCATE, etc.); asked guests to please take into consideration in regard to shopping around

Ron Tolson didn't think many people would jump from school to school to earn their hours; once at a school they would probably stay

Shelly Albritton asked for a percentage, but Ron Tolson wasn't sure at this time

Shelly Albritton also had concerns regarding financial aid eligibility for the add-ons

Carleton Holt stated that, as per Federal Regulations, no financial aid for certificate seeking

David Bangs expressed concerns about which school would be held accountable for the SLLA

Mike Lucas stated the shopping around concept is good for those that need a class where it may not be available at current institution

Karen Cushman stated that she didn't think there would be much shopping around; the department will advise to seek school that their best suited for

Shelly Albritton expressed concern about individual institutions that will decide not to accept more than 3 or 6 hours

Ron Tolson indicated that school districts are the primary force behind certificate programs

Karen Cushman concurred

David Bangs said the primary focus should be to pass the SLLA and should be a balance between quality and quantity

Mike Lucas stated that educational leadership and special education will continue reporting to SPAS as they have the ability to review such programs

Shelly Albritton asked what the competencies would be regarding the add-ons

Karen Cushman said the committees would decide

Mike Lucas said that a course at one institution may not be exactly like another institution, but that is a risk a student will have to take

Don Benton wanted to know where instructional technology fit in with the new program

Ron Tolson replied that it would be up for discussion during the committee meetings

Mitch Holifield asked if the committees would decide what classes had to be offered

Ron Tolson said the committees will only determine the standards and the schools will decide what classes will meet the standards; committees will make sure that everything is considered for ALP

Karen Cushman said it would be ADE's job to make sure they have taken the classes to meet the standards

Ron Tolson concurred

Carleton Holt said basically students that go to different schools are doing at their own risk

Mike Lucas said that is correct

Shelly Albritton said most students choose a school based on cost, time, and hours

David Bangs expressed concern with out-of-state programs

Mike Lucas said if out-of-state programs are ELCC approved, ADE will have to let them in

David Bangs stated that it is the competences and standards that are important regardless of the class they are taught in

Mike Lucas concurred

Carleton Holt asked if the hours needed would range from 12 to 18 hours

Karen Cushman said that they probably wouldn't sign off on a 12-hour program, but possibly 15

Mitch Holifield said the minimum that ASU could meet would be 18 hours and accepting courses from other institutions would be based on how long ago course was taken and syllabi

Mona Chadwick asked if all programs of study would be taken care of via the ALP

Ron Tolson said yes

Karen Cushman concurred

David Bangs asked if there is a way for faculty to take the TESS test and if ADE would pay the \$350

Karen Cushman said she wasn't sure and would have to talk with legal council

Shelly Albritton said it would be a good idea

Karen Cushman said she would ask and if approved doesn't mind doing it at all

Don Benton asked if practice test was the same as real test

Karen Cushman said they are similar, but the real test doesn't have a rewind option

Mitch Holifield had a concern that there was no context for what is going on in the video (i.e., no pre-conference, etc.)

Karen Cushman said longer observation doesn't necessarily mean better observations

Mike Lucas asked if the pass rate (TESS) would have an impact on the school of attendance

Karen Cushman said it would not

Ron Tolson said that ADE would work with universities to make everything discussed work

Karen Cushman concurred

Mike Lucas concurred

Guests were then thanked for attending as they dismissed themselves

Carleton Holt made a motion to accept the previous minutes

David Bangs seconded the motion

Carleton Holt gave treasurer's report including the total cost of the conference being \$1,574.28 leaving a balance of \$2,984.15

Carleton Holt also mentioned that he received dues from two at UCA and two at UAM; also mentioned that a total of 46 members have paid from all institutions

Shelly Albritton made a motion to accept the treasurer's report

David Bangs seconded the motion

Group, as a whole, indicated the success of the meeting

David Bangs made a motion to adjourn

Mona Chadwick seconded the motion



ARPEA

Jan. 9, 2013

Online

10:00

Members present: Drs.

Shelly Albritton

Carleton Holt

David Bangs

Mona Chadwick

Mitch Holifield

Pat Weaver

Guests:

Ron Tolson

Dr. Mike Lucas

Ms. Renee Nelson

Shelly Albritton, called the meeting to order at 10:15. She went over the agenda briefly. The purpose of the meeting was to discuss licensing/internship questions with the three guests from ADE, vote on whether to support a PD resolution and the TESS training at the ARPEA conference in Searcy on Feb. 26 & 27th.

Questions:

Question: Timeline for making changes What will be the protocol for making changes. What will need to be submitted? Will there be a template

Answer: Mike Lucas stated there would be little change and not a lot of work to do. Might want to makes some changes in scope. He listed some things that would be needed-a new program of study, new matrix aligning to the ELCC and new syllabus.

Question: When can it be done?

Answer: Ron Tolson said it can be done now for fall 2013 but it must be done by fall 2014.

Question: Mitch asked if the course offerings would need to be the same at every univ., titled the same, content the same. He said problems with interpreting intent.

Answer: Dr. Lucas stated that in adding a license the courses should be drawn from approved program according to the matrix.

Question: Who will be responsible for the test?

Answer: Ron Tolson said that if 75% of courses on a campus that campus will be responsible. Mitch added that he would be "tweaking the internship." Ron added that if course taken are 40% in one institution and 60% in your institution then you can design it. Ron added that he was thinking of all POS program leading to licensure. He continued to say that "We will be working together to see requirements for add ons. Mitch stated that his question 1 dealt with add ons. Ron stated that until P-12 is approved, we will continue license as is. Carleton and Mitch questioned further about the idea of all the same. Ron said "no or yes. The POS will be based on admin. License. Mike said the "curriculum is in place. Ron continued saying that we will pull together a committee. It will help make this a plan. Whether there will be a generic name for a course. He concluded "We won't do it in a vacuum."

David Bangs mentioned the superintendency and the BL licenses. He asked that we not have a "cookie cutter approach." Ron replied that the univ. won't be responsible for a POS It will come from the state. They will be responsible. David said that is a "whole problematic area." All informed Ron that students have to be admitted to universities. Ron said it will be a problem if they have to be admitted to a program. The board members expressed concern with this news. Carleton Holt said that NCATE looks at all of the university programs. Mitch said he had been in many meetings but had never heard about the POS programs coming out of the state. He said there is a cost to "shopping around." Shelly says only six hours can transfer. David expressed concern for the quality for the SLLA.

Question: David asked if candidates could meet all requirements from the state from an out-of-state institution.

Answer: Ron said that if ELCC is required, they can be accepted. He added that “We are not going to go out there and do a bunch of stuff for ALPs. We want you to help. Ed. Leadership will be first.” He will be in touch to get our input.

Question: Mitch asked about candidates not meeting requirements.

Answer: Ron said if institutions have to admit students, we will meet with you. Carleton added that all courses will match and all will be there.

Question: Mitch asked who would make the recommendation for licensure.

Answer: Ron replied that “we will work that out.” Mitch says it is “premature for us to do anything until this POS study is done. Mike Lucas said “I look at an institutions plan.” Shelly expressed concern that students follow the “path of least resistance.” She noted that we are all competing for the same candidates. She said we have to have the POS students as a part of our enrollment. There were several other concerns expressed. Shelly thanked all for summarizing and expressing concerns.

Question: Carleton asked about the internship p-8 or 5-12. What is a significant activity? What if a student never intends to work at other than one area?

Answer: Ron said “continue to operate the program as you have.”

Question-Carleton asked will you translate adequate and sufficient?

Answer-Ron-ELCC defines this. Decide on the %

Question: Mitch asked about a student in the program in the internship what will license will it apply to.

Answer: Ron-Standard We don’t have initial

Question: Mitch will they have to pass the SLLA before they get standard license

Answer-Ron “yes.”

Question-Mitch asked if we change now and make it P-12 can they get a p-12 license

Answer: Ron-“I’m afraid to say yes.” Mike Lucas added that the only difference is the internship.

Question: Mitch says then we can’t approve P-12 until the program is approved

Answer-Ron “yes.” Mike added that licensure is not tied to teaching experience at any level.

The talks were concluded with info about new forms and where they are located on website.

ADE left.

Shelly started meeting at 11:54

She asked for a motion to approve the minutes. David Moved and Mitch seconded. Shelly asked for discussion. Carleton would like his name spelled correctly. Shelly said it will be changed.

Shelly asked for a vote. The ayes have it.

Carleton presented the treasurer report. Shelly asked for a motion to accept the report. David moved; Mitch seconded. No discussion Vote. The motion passed.

Shelly brought forth the PD Resolution that she had sent in her email. Shelly said that they were asking for a statement of our support. Pat Weaver moved to provide it; Mitch seconded. Shelly asked for discussion. David said he has gone back and forth with district leaders. They might have a problem. He said should be more flexibility for courses to count toward 60 hours. Shelly wanted to add something about not getting to count pd for ed. Leadership because it did not count toward their license. We need to have 15 hours counting. Mitch called for the question. They Ayes have it.

Shelly asked about the TESS training. She asked that she be sent a list about who was coming, who would be staying overnight and who would be driving in and out. She added ADE would pay for the mileage. All agreed that the conference fee would be waived but attendees must pay yearly membership. David went over costs. 1st day \$713 total cost. Second day \$550. He also wanted to know if we would meet the night before. All agreed to meet on Tues. after the training. David said he would have a room for breakouts besides the big room.

Mitch expressed concern for timelines. Asked if we could meet any time before Feb. Are we good for now?

In conclusion, Shelly says we will see what time the training is over and ask Ron to come on Tuesday. Shelly asked about more meetings before conference. Most agreed "no."

Mona moved to dismiss. David Seconded.